

POLRUAN TOWN TRUST

Polruan Town Trust should not be seen as a primary source of grant aid and organisations should be encouraged to consider alternative sources of funding before approaching Polruan Town Trust.

These could include approaches to specific grant awarding bodies, the National Lottery, or local fund raising activities.

However, if alternative funding is not available and if it is possible to demonstrate that the local community will benefit from a particular initiative / project, Polruan Town Trust may contribute funds.

Polruan Town Trusts' own funds come from the letting of Trust Assets and therefore it is essential that all applications for grant funding are carefully reviewed to ensure that grant money is used to the maximum benefit of all concerned.

To Assist the Trustees in considering an application it is requested that as many of the following questions that are appropriate are answered. If a question is not relevant, please mark it as “n/a” – or “not applicable”.

If there are any queries in the application process, including completion of this form, contact the Clerk to the Trustees.

1.	Name of organisation applying for grant:	
2.	Name and Position of contact in organisation:	
3.	Amount of grant requested:	
4.	Reason for grant – showing how the grant would be used to benefit the resident population of Polruan:	

(Please attach any further relevant details to this application)

5a.	Has your organisation already allocated its own funds in support of this proposal: (Yes / No)	
5b.	If YES please state the amount and its source: (eg regular budget)	
5c.	Has your organisation approached any other funding source: (Yes / No)	
5d.	If YES please specify which funding agency, date of application and details of any response:	
5e.	Is a grant from Polruan Town Trust required to meet counterpart funding requirements: (Yes / No)	
5f.	Details of any fund-raising related to this request that has already taken place or is planned:	

NOTES:

- (a) Accounts for previous 3 years should be submitted with this application for the Trustee's inspection.
- (b) Budget for the forthcoming year should be submitted with this application for the Trustee's inspection.
- (c) If funding is granted, Polruan Town Trust will monitor progress of the proposed initiative and in particular will require periodic financial statements showing how allocated funds have been disbursed. Details of such monitoring will be agreed by the Trustee's at the time of the funding being granted.

Date of application:	
Signature:	
Name:	
Address:	
Telephone / Mobile Number:	
Email Address:	

The completed form and supporting documentation to be submitted to the Clerk to Polruan Town Trust:

Adrian Fisher, Clerk to Polruan town Trust

17 Kendall Park, Polruan, Cornwall, PL23 1DJ

Tel: 01726 870448 / 07876 746909

Email: polruantowntrust@icloud.com